The FIRST STEP in beginning your SSHRC application is to visit the SSHRC website and carefully read the overview of SSHRC doctoral funding programs, eligibility requirements, and application procedures. The INSTRUCTIONS for applying are found on the SSHRC website as well as on the application form itself. Note that one application allows you to be considered both for SSHRC Doctoral and for CGS-Doctoral awards. You do not make two separate applications.

The SSHRC website is accessed through the SSHRC website here:


or


There is further information on granting agency programs on the School of Graduate Studies website:

https://www.sgs.utoronto.ca/awards/canada-graduate-scholarships-doctoral-cgs-d%E2%80%8B-program%E2%80%8B/

What follows below is SUPPLEMENTARY INFORMATION to help you prepare and submit your application:

1. Give serious but IMMEDIATE consideration to the faculty members you will approach to write the Letters of Appraisal. The appraisers should be professors who have had a significant opportunity to assess your capabilities. If you were at a different university last year, one of the letters should be from a professor at that university.

2. Provide each appraiser with a copy of your Research Proposal or “Program of Study” and a list of “Research Contributions, Relevant Experience and Activities.”

3. Order Official undergraduate and graduate transcripts from ALL universities attended (including the University of Toronto*) to be sent to the Department of English. These must be scanned on the front, back, and legend, formatted as per the specific SSHRC instructions, saved as PDFs, and uploaded to your application. Failure to include ALL postsecondary transcripts or ALL pages from each transcript can result in your application being ineligible. DO NOT USE A CELL PHONE TO MAKE SCANS/PHOTOS. If you need assistance with scanning, contact Marguerite Perry at marguerite.perry@utoronto.ca.

Order your transcripts as soon as possible. (*Official digital BLUE RIBBON Transcripts that include the attestation are admissible.)

4. Your letters of appraisal are now digital, initiated by you through the program, and must be completed by your referees and uploaded to your application before you will be able to submit your application.

5. The SSHRC application asks you to indicate a start date for your award. Note that due to the scheduling of UTF Funding you must give a start date of September 1st on your application.

ONCE YOU HAVE SUBMITTED YOUR APPLICATION PLEASE EMAIL MARGUERITE PERRY at marguerite.perry@utoronto.ca. Marguerite will be then able to confirm your submission and look for any problems.