

Department of English Graduate Studies
SOCIAL SCIENCES & HUMANITIES RESEARCH COUNCIL
OF CANADA DOCTORAL FELLOWSHIP APPLICATION 2024-2025

The Department of English Internal deadline for submitting Doctoral SSHRC/CGS D applications is Friday, SEPTEMBER 22, 2023 (by 11:59 pm).

The FIRST STEP in beginning your SSHRC application is to visit the SSHRC website and carefully and thoroughly read the overview of SSHRC doctoral funding programs, eligibility requirements, and application procedures. Then carefully read the INSTRUCTIONS for applying, found on the SSHRC website as well as on the application form itself.

One application allows you to be considered both for SSHRC Doctoral and for CGS-Doctoral awards. Do not make two separate applications, although you should check your eligibility for each award.

The SSHRC website is accessed through the SSHRC website under the new link for “Research Training and Talent Development”:

https://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/talent-eng.aspx. Scroll down to “For doctoral Students,” and note that there are two links: Canada Graduate Scholarships – Doctoral Program and SSHRC Doctoral Fellowships. Further helpful information is available from the School of Graduate Studies website, here: <https://www.sgs.utoronto.ca/awards/canada-graduate-scholarships-doctoral-cgs-d-program/>. Note revisions and changes.

WHAT FOLLOWS BELOW IS SUPPLEMENTARY INFORMATION TO HELP YOU PREPARE AND SUBMIT YOUR APPLICATION:

- 1. Give serious but IMMEDIATE consideration to which faculty members you will approach to write your Letters of Appraisal.** The appraisers should be professors who have had a significant opportunity to assess your capabilities. If you were at a different university last year, one of the letters should be from a professor at that university. Letters of Appraisal are submitted digitally, initiated by you through the online application program, and must be completed by your referees and uploaded to your application before you will be able to submit your application. When you initiate the appraisal, immediately notify your referees to look in their JUNK email folders if the prompt is not in their INBOXES. AGAIN, CONTACT YOUR REFEREES NOW.
- 2. As soon as possible, provide each appraiser with a copy of your Research Proposal/Program of Study and a list of “Research Contributions, Relevant Experience and Activities.” Send them your draft and update them with the final version as soon as you can.**
- 3. Order Official undergraduate and graduate transcripts from ALL of your universities that you attended (including the University of Toronto*).** To use for your SSHRC application, these must be **COMPLETELY scanned on the front, back, and legend/guide**, formatted as per the specific SSHRC online instructions, saved as PDFs, and uploaded to your online application. **Failure to include ALL postsecondary transcripts or ALL pages from each transcript will result in your application being ineligible for an award.** DO NOT USE A CELL PHONE TO MAKE SCANS/PHOTOS. If you need assistance with scanning, formatting, or combining transcripts, please contact Marguerite Perry at marguerite.perry@utoronto.ca as soon as possible. **Order your transcripts before September. (NB: *Official digital BLUE RIBBON type Transcripts that include the attestation from the institution are admissible, but must be “unlocked” to be combined with other transcripts into one file.)**
- 4. The SSHRC application asks you to indicate a start date for your award. Write: September 1, 2024. Note that due to the scheduling of UTF Funding you must give a start date of September 1st on your application.**
- 5. VERY IMPORTANT: If you submitted an application last year and bookmarked the application program, please make sure that you follow the links from the Doctoral SSHRC website to start a new application this year.** Although the login links may look identical, using a previously used bookmarked link to a PhD application or a link to the SSHRC CGS M application to begin a new application has resulted in SSHRC applications going to a “staging” site and not to the actual application program. SSHRC and the Department can ONLY see the applications on the actual site. Each year this error resulted in several students having to recreate their entire applications again and submit the application a second time.

ONCE YOU HAVE SUBMITTED YOUR APPLICATION PLEASE EMAIL MARGUERITE PERRY at marguerite.perry@utoronto.ca
Marguerite will be then able to confirm your submission and look for any problems.

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